



Drama/Tech Spring Production, 2026: *Mean Girls*

AUDITION GUIDELINES

Welcome to the Mira Costa Drama/Tech Spring Season. Please read the following material carefully. This packet/contract is due by 3:30 PM on Thursday, December 18th. You must also sign up for your vocal audition no later than Thursday, December 18th at 3:30 PM online at www.mircostadramaboosters.org. If you have any questions, please see Mr. Westerberg in Room 1 or email him at jwesterberg@mbusd.org. **Please review this document thoroughly and provide PARENT initials where indicated.**

GENERAL INFORMATION

Dear Parents & Students:

We are very pleased to be staging *Mean Girls* this spring. In order to make the production a success, it is crucial that students **be present at every rehearsal for which they are called**, unless otherwise excused by the Director, so please review the rehearsal schedule carefully. **Please note that students absent from school on the day of a performance or a rehearsal cannot perform or participate on that day.** Please read this Audition Packet/Production Contract and sign the attached permission slip, signifying your agreement to your commitment as well as your child's commitment to the show. **Students who are sick must contact the Director and Stage Manager.** Any conflicts must be listed on the conflict sheet; however, listing conflicts does not imply approval. Students may be faced with the difficult decision of clearing conflicts in order to participate in the production. **The Director must approve all conflicts.**

PARENT/GUARDIAN INITIALS: _____

AUDITION GUIDELINES

All auditioning students must sign up for a vocal audition and participate in a dance audition (see below). Some students will be asked to return for a call-back. Please visit www.miracostadramatech.org for more audition information.

VOCAL AUDITION

A sign-up for vocal auditions is available online at www.miracostadramatech.org. You must sign up no later than Thursday, December 18th at 3:30 PM, the day packets/contracts are due. Vocal auditions will be held on Monday, January 5th starting at 3:30 PM in the **Drama Room**. Be prepared to sing one of the songs in the *Mean Girls* Vocal Audition Packet (available in the Drama Room and online). An accompanist will be provided on the day of rehearsals.

DANCE AUDITIONS

Dance auditions will be held on Tuesday, January 6th at 3:30 PM in the Auditorium. The choreographer will teach everyone a short dance sequence at the audition. Wear character/jazz shoes if you have them. Wear appropriate, comfortable clothing to move in, not character costumes. No flip-flops or sandals, please.

CALLBACKS

Callbacks will be held Wednesday, January 7th at 3:30 PM for singing and acting. The directing staff will call back some students to focus on choices for the lead and supporting characters; not all students will be called back. The Callback List will be posted on the Booster website (www.miracostadramatech.org) on the evening of Tuesday, January 6th.

FINAL CAST LIST

The final cast list will be posted on the Booster website (www.miracostadramatech.org) Saturday, January 10th.

CODE OF CONDUCT

A. All students are expected to help us maintain a proper learning environment and to show respect for their fellow students, the production team, our audience, and our school. If any student's conduct is disruptive to rehearsals or performances, that student will be subject to the consequences dictated by school and program policy, which includes but is not limited to, dismissal from the production.

B. During rehearsals and performances, students will be responsible for various assets such as microphones, scripts, costumes, and props. Students are expected to show proper care for these expensive items. Should damage occur due to negligence or mishandling, the responsible student will be charged a fee.

C. Students are expected to dress appropriately for the duration of the rehearsal schedule. The director(s) will inform the cast about specific expectations.

D. Students who use or are in possession of alcohol or drugs the day of a rehearsal or performance or during a rehearsal or performance itself will be excused from the show and/or face future department consequences.

E. All guidelines for student behavior and discipline as outlined in the Student-Parent Handbook (available at www.miracostahigh.org) apply. Please review this handbook.

PARENT/GUARDIAN INITIALS: _____

REHEARSALS

The first rehearsal and read-through will be Monday, January 12th 3:30 PM in the Auditorium. ALL cast members are expected to attend. We will begin with a full company meeting to go over expectations, the calendar, etc. Please carefully review the Rehearsal Schedule below and your own personal commitments and list any known/possible conflicts. The Director will determine which are approved and will inform you. Be aware that rehearsal availability is one of the criteria used to cast specific parts. **Adding conflicts after casting can lead to dismissal.**

We will make every effort to call students only when they are needed. It is critical to the success of the production that, when a student is called, rehearsals are a priority over other activities. Schedules will likely be modified as we proceed based on progress and production needs. Weekly CALL SHEETS will be posted through GroupMe and in Google Classroom each weekend. Be sure to check for any changes to the schedule as well as other important dates (e.g., costume fittings, head shots, etc.).

Jan 12 th -April 3 rd	M-F 3:30-6:00 PM	Specific Call Schedules provided Jan 12 th
Feb 9 th -16 th	No Rehearsal	District Break
April 6 th -10 th	No Rehearsal	Spring Break
April 13 th -April 17 th	M-F 3:30-9:00 PM	Spacing Week
April 19 th	9:00 AM-6:00 PM	Sunday Rehearsal
April 20 th -23 rd	3:30-10:00 PM	Tech Week

PERFORMANCES

April 24 th , 25 th , May 1 st , May 2 nd	5:00 PM call time, 7:00 PM Curtain
April 29 th	2:00 PM call time, 4:00 PM Curtain
April 30 th	4:00 PM call time; 6:00 PM Curtain
May 2 nd	12:00 PM call time, 2:00 PM Curtain

STRIKE: Monday, May 4th 3:30-5:30 pm

PARENT/GUARDIAN INITIALS: _____

PRODUCTION EXPENSES

Production costs are not completely covered by ticket sales. To help offset the costs, we will ask for a **fair share** donation of \$500 if your student is cast, \$100 from front of house, and \$75 from running crew. In addition, we ask for each student/family to **sell at least \$50 in ads for the program**. Ads will be due in March, 2026. More information will be provided at the **Mandatory Parent Production meeting on January 27th at 7 PM in Room 1.**

PARENT/GUARDIAN INITIALS: _____

CONTRACT OBLIGATIONS

When you are cast it is assumed that you agree to the terms listed below:

1. You have parent permission to be in the show and you will accept the role assigned to you.
2. You have explained and submitted in writing at time of audition all special conflicts to the Director.
3. Your grade point average will not drop below a **2.0 with no "F" in any class. Students with a first semester GPA of 2.0 or lower and/or an "F" in any year-long class are ineligible to audition.**
4. You will attend strike after school on Monday, May 4th and do clean-up work.
5. Costumes and Make-Up: **Each cast member is required to provide his or her own shoes/boots for the rehearsals and performances.** There may be some incidental expenses for undergarments. For health and sanitary reasons, **you must provide your own make-up kit.**
6. If you are ill, **you will email** and inform Mr. Westerberg (not just the attendance office) prior to rehearsal time, at jwesterberg@mbusd.org. You **will be dropped** from the show if you have any unexcused absences. You **must also inform the Stage Manager** if you will be absent or late.
7. You will be honest, dedicated, energetic, positive, and willing to go the "extra mile" to make this a highly polished & professional show.
8. You will behave according to School-wide standards as laid out in the Student-Parent Handbook (available at www.miracostahigh.org)
9. A parent/guardian will attend the mandatory production/booster meeting on Tuesday, January 27th at 7 pm in Room 1.
10. A parent, guardian or other adult representative will serve in the lobby for two performances or donate a tech/spacing week meal.

PARENT/GUARDIAN INITIALS: _____

Students who fail to uphold any of their duties or obligations will be dropped from the show.

Support from home is extremely important. Please have your parents read and sign the attached form and return it along with the attached grade sheet signed by your teachers by 3:30 PM on **Thursday, December 18th.**

If there are any questions please contact **Mr. Westerberg** at x5210 or jwesterberg@mbusd.org.

AUDITION FORM

NAME: _____ GRADE: _____ MALE/FEMALE/NON-BINARY (Circle)

ADDRESS: _____ CITY: _____ ZIP: _____

HOME PHONE: _____ CELL PHONE: _____

STUDENT EMAIL: _____

PARENT(s) EMAIL: _____

VOCAL RANGE: SOPRANO ALTO TENOR BASS (Circle One)

DANCE TRAINING: YES NO If yes, explain:

LIST UP TO THREE ROLES YOU ARE MOST INTERESTED IN (OPTIONAL):

1.

2.

3.

ARE YOU WILLING TO BE IN THE ENSEMBLE? YES or NO

ARE YOU WILLING TO BE CAST AS AN UNDERSTUDY OR SWING? YES or NO

ARE YOU WILLING TO KISS ANOTHER ACTOR ON STAGE IF THE STORY CALLS FOR IT? YES or NO

If you would like, please provide any comments here related to your comfort-level with on-stage intimacy:

I HAVE REVIEWED THE REHEARSAL SCHEDULE: _____ (STUDENT INITIALS)

COMPLETE YOUR CLASS SCHEDULE

PERIOD	SUBJECT	TEACHER	ROOM#
0			
1			
2			
3			
4			
5			
6			

LIST ANY OTHER CLUBS YOU BELONG TO: _____

LIST ANY PREVIOUS EXPERIENCE (including special skills) AND/OR INCLUDE ANY COMMENTS RELEVANT TO CASTING ON THE BACK. ALSO, PLEASE ATTACH A HEADSHOT OR OTHER PHOTO (non-returnable) TO THE BACK OF THIS PACKET.

THERE ARE MANY WAYS TO BE INVOLVED IN THE PRODUCTION!

If you are not cast and want to participate in the show as a crew member, please fill out a CREW PACKET, available through Cary Jordahl in Room 104. You can use the same grade sheet for both packets. Please be aware that there are typically more applicants for crew than the number of positions available so participation is not guaranteed.

The Crew list will be posted on the Drama/Tech Booster website (miracostadramaboosters.org) on Saturday, January 10th.

PLEASE LIST PREVIOUS EXPERIENCE, SPECIAL SKILLS, OR COMMENTS BELOW:

PARENT AND STUDENT PARTICIPATION AGREEMENT
FOR THE SPRING PRODUCTION

My child, _____, has my permission to be involved in the production, ***Mean Girls***. I have read the audition packet/production contract and reviewed the rehearsal calendar provided. **Both my child and I understand the time commitment.** I accept responsibility for my child's attending all rehearsals and performances and for being on time (unless otherwise excused by the director prior to the time of absence). **I will fulfill my volunteer requirements, including attending the production meeting on January 27th, 2026 at 7 PM in Room 1.** I give permission for photographs of my student to be taken and to be used for promotional purposes.

STUDENT NAME (PLEASE PRINT)

PARENT NAME (PLEASE PRINT)

PARENT E-MAIL

STUDENT SIGNATURE

PARENT SIGNATURE

DATE

VOLUNTEER REQUIREMENT: Parents, please review and complete the **Volunteer Form**, including your contact information.

____ I (the student) have no conflicts for rehearsal or show schedule

____ I (the student) have the following conflicts (Last column for director's use only):

Date(s)	Time(s)	Reason for conflict	Approved

Only those conflicts signed off as approved by the Director are accepted.

Director's Signature _____

GRADE SHEET

<u>CLASSES</u>	<u>GRADE</u>	<u>COMMENTS</u>	<u>ABSENCES/ TARDIES</u>	<u>TEACHER SIGNATURE</u>
<u>0.</u>				
<u>1.</u>				
<u>2.</u>				
<u>3.</u>				
<u>4.</u>				
<u>5.</u>				
<u>6.</u>				

Cast Parent Volunteer Shifts – *Mean Girls*

Drama/Tech shows are fully supported by our Drama/Tech families. We have no other employees or support from the district. It is crucial to the success of the shows that we have parent/guardian participation.

Parent/Guardian Name: _____ Email: _____

Phone: _____ Student Name/Grade: _____

Parents/Guardians must serve on site for two performances for each student participating OR provide and help serve one meal during tech/spacing week. (*Contingent on student being cast*)

Please list 3 dates you can work and 3 choices of jobs you'd like to do. Although we can't guarantee to assign you the dates/jobs you request, we will certainly try to accommodate your preference.

Show Dates: April 24, 25, 29 & 30, May 1 & 2

Date Choice	Job Choice
1. _____	1. _____
2. _____	2. _____
3. _____	3. _____

OR

Provide a meal for 30-40 students during spacing/tech weeks - Dinner April 13-17 & April 20-23, Lunch Sunday April 19, or Dinner between Matinee & Show on Saturday, May 2.

Confirm with initials if available as an option rather than the above job choices: _____

Description of Volunteer Opportunities:

Box Office/Will Call – Arrive 1 hour before show time. Sell tickets before the show and during the first act. (*Please choose a show you will not be watching as you may be asked to work during the first act.*)

Refreshments – Arrive 1 hour before show time. Help set up and sell refreshments before the show and during intermission. (*Also, stay in the lobby during the first act with the refreshments.*)

Flowers – Arrive 1 hour before show time. Help with set up and sell flowers before the show and during intermission.

Provide a Meal - Meal, set up, and service. Timing will be confirmed and you will be paired with another family.

***By signing this form you are committing to these dates. We will be in touch shortly after casting to confirm.

Thank you for supporting Mira Costa Drama/Tech!

Parent/Guardian Signature _____

Date _____